



United Nations System Standing Committee on Nutrition

SCN NEWS

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The editor of SCN News welcomes contributions for future issues. Submission of an article does not guarantee publication. Overall editorial control is retained by the UNSCN Secretariat. All potential acceptable manuscripts are peer-reviewed. The UNSCN Secretariat routinely edits manuscripts and, where necessary, condenses the text and omits tabular and illustrative material.

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Submission: Please send all manuscripts electronically to SCN@fao.org.

Biographical information: Please include biographical information, including affiliation of all authors and email of corresponding author.

Language and format: Manuscripts should be in English. In view of the fact that SCN publications are read and used by a variety of academic and professional individuals involved in nutrition, the style of the manuscript should be written in plain English (avoid colloquial expressions as well as professional jargon). Please refer to the preferred spellings guidance.

Length: When possible contributions should not exceed the following word count:

- Feature articles: 3,000 words
- Programme News: 400 words
- Speakers' Corner: 1,500 words
- Publications: 200 words
- Bulletin Board: 50-100 words

Brief extract and key words: With any feature article, please include:

- A brief extract of 3-5 key point sentences stating the purpose of the paper, main findings, and principal conclusions. Please emphasize new and important aspects of the paper.
- About 5 key words for indexing.

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Tables and Figures: Tables and figures should be submitted electronically in separate files (either in Excel, Word or high resolution image files such as JPEG and PGN).

Links to the web: The new SCN NEWS format offers online readers the opportunity to link directly from web publication. Therefore please include relevant links in the body text, either as hyperlinks or in brackets following the phrase to be linked. This is particularly relevant when specific organizations, institutions, programmes or projects are mentioned. Please remember that hyperlinks do not replace references.

Referencing: Please see the Reference Style guide overleaf.



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SCN NEWS REFERENCE STYLE

General guidance:

- References should be listed single-spaced at the end of the manuscript.
- Where a quotation is used in the text, the page number of the reference should be provided.
- Please provide complete information for each reference, including full journal titles and complete list of authors: use of et al. should be avoided.
- Please limit your list of references to not more than 35 sources; also, please take care to reference important research findings, statistics and survey results.

In the body text references should be listed using the author and year of publication (ie Barker 1994), without commas.

In the bibliography, please use the following style:

Journal Article:

Green L, Lucas AL, Livingston M (1995) Relationship between early diet and subsequent cognitive performance during adolescence. *Biochemistry and Social Transaction* 23(4S): 376-9.

Book:

Barker DJP (1994) *Mothers, Babies, and Disease in Later Life*. BMJ Publishing Group: London.

Chapter in Edited Book:

Martorell R (1991) Maternal height as an indicator of risk. In Krasovec K and Anderson M (eds.) *Maternal Nutrition and Pregnancy Outcomes*. Pan American Health Organization: Washington DC.

Conference Proceedings:

UNICEF/UNU/WHO/MI (1999) *Preventing Iron Deficiency in Women and Children: Technical Consensus on Key Issues*. Technical Workshop, October 7-9, 1998. International Nutrition Foundation and Micronutrient Initiative: Boston and Ottawa.

United Nations Document

WHO/UNICEF/ICCIDD (1999) *Progress Towards the Elimination of Iodine Deficiency Disorders (IDD)*. WHO/NHD/99.4 World Health Organization: Geneva.

Government Report

Nigeria (1990) The Tobacco Smoking (Control) Decree, Decree No.20. 25 June 1990. *International Digest of Health Legislation*, 1990, 41(4):640-1.

General Report:

ACC/SCN (1997) *Third Report on the World Nutrition Situation*. ACC/SCN:Geneva.

Unpublished Report:

World Health Organization (1988) *Guidelines for leishmaniasis control at regional and subregional level*. (unpublished document WHO-LEISH/88.25; available from Division of Control of Tropical Diseases, World Health Organization, 1211 Geneva 27, Switzerland).

Personal Communications:

Beaton G (1999) Personal communication.



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SCN NEWS PREFERRED SPELLING

This is a general guide to spelling used by UNSCN. British rather than American spelling is normally used. The general rule is to follow the spelling listed in the latest edition of The Concise Oxford dictionary. There are, however, a number of exceptions, some of which are listed below.

When there is a choice between using the suffix –ize or –ise, ize is preferred. Foreign words are italicized. Hyphens are generally used for compound adjectives or only when an adverb might be mistaken for an adjective (little-used car vs. little used car); some compound words remain hyphenated irrespective of their grammatical use: Vice-President, Director-General, side-effect.

ageing	field test (n.), field-test (v.)	practice (n.), practise (v.)
agenda, plural agendas	fieldwork	prenatal
anaemia	fetal, fetus	preschool
analyse	food-based	program (computers only)
antenatal	food-chain	programme (all non-computer uses)
antiretrovirals	formula (pl. formulae (scientific), formulas)	realization
behaviour	forty-two	recognize
birth weight (but low-birth-weight infants)	fulfil, fulfilled, fulfilment	re-examine
bottle-feeding	globalization	seronegative, seropositive
breastfed	government (general)	socioeconomic
breastfeeding	Government of (particular country)	South-East Asia Region
breast milk (but breast-milk substitute)	haemoglobin	south-west
caregivers, carer (not caretaker)	health for all	south-western
century	HIV-infected	States Parties
colour, coloration	ill health	sub-Saharan
cooperate	labelling	symposium (pl. symposia or symposiums)
coordinate	labour	Triple A
cost-benefit	labour intensive	targeting
cost sharing	large-scale (adj.)	underfives
counsellor	long-term (adj.)	under way
cow milk/goat milk	low-cost	undernutrition
cross-section	macroeconomics	underweight
database	matrices	well-being
day care (but day-care centre)	Member countries	well documented
deadline	Member States	well funded
decision-maker	microeconomics	well known
decision-making	nutrition-related	widespread
defence	organization	worldwide
diarrhoea	overemphasize	
eastern Europe (geo)	overestimate	/L
Eastern Europe (political)	overnutrition	/mg
emphasize	overweight	21st, 22nd
e-mail	P values	60s 70s 80s
enrolment	per cent (but % is usual)	% not percent
etiology	percentage	kcal
favour	policy-maker	